

371 COMMEDIA PROP RUNNING LIST

Prepared by ASM Zoe Feng

CUE LINE / TIME	LOCATION	ACTION	WHO	NOTES
PRESHOW				
Call Time	Backstage	Plug work lights	ASM	
Call Time	Onstage	Sweep & Mop stage	Crew	
After sweep and mop	Onstage	Bring up backdrop from backstage	ASM & Crew	
After backdrop preset	Onstage	Set up audience chair on SR & SL	Crew	2 rows of 5 on each side
After chairs	Onstage	Bring up trunks	Crew	3 onstage; 1 backstage preset
After stage presets	Backstage	PRESET EVERYTHING according to props preset	ASM & Crew	
After props preset	Backstage	Make sure tapes, sew kit, aid kit are backstage	Zoe	
After props preset	Backstage	Put curtains and preset set pieces backstage	ASM & Crew	
After fight call	Onstage&Backstage	Reset everything back to preset position	ASM & Crew	
After fight call	Backstage(Prop table)	Organize the masks prop table	ASM	
30 min to Show	Backstage	Give half hour call	ASM	
After 30 min call	Backstage	Double check ALL presets	ASM & Crew	
After 30 min call	DSR	Check the ropes presets	ASM	
After 30 min call	Backstage	Check Nicco's switchblade (taped and works)	Zoe	
After 30 min call	Backstage	Check if actors are in places	ASM & Crew	Catherine will check the actors behind booth
After 30 min call	Backstage	Check if Karthik is in places	ASM	
After checking actors places	Backstage	Let SM know actors are in places	ASM	
15 min to Show	Backstage	Give 15 min call (House opens)	ASM	
15 min to show	Backstage	Make sure Rachel and Yuliya are behind canvas	ASM /Crew	Behind canvas to take sticks
10 min to Show	Backstage	Give 10 min call	ASM	
3 min to Show	Backstage	Give 3 min call	ASM	
START OF SHOW				
What show we doing?' Lazzo	Backstage	Hand ISHAN Script (color papers)	Catherine	
After "exit of rascals behind canvas"	Backstage	Give: Suit, hat, Dottore's hat to Connor	Yulija	

After "exit of rascals behind canvas"	Backstage	Make sure Hana has the silver chain	ASM	
After "exit of THESPIANS behind canvas"	Backstage	Hand CALEB: Black Dottore mask, sketchbook	Rachel	
After "exit of THESPIANS behind canvas"	Backstage	Hand KARTHIK: black knife, wooden spoon	Zoe	
After Thespians introduction	Backstage	Give AIDAN the letter	ASM /Crew	
During 'LIAM' lift	Backstage	Check if LAURA has her bucket & Scrub brush	ASM	
After 'LIAM' lift	Backstage	ASM let SM know if going off headset	ASM	
After 'LIAM' lift	Backstage SL	Go to SL and get ready to open curtains for piano	Zoe & Catherine	
"All I need is a very sad song"	Backstage SL	Open curtains for piano	Zoe & Catherine	
Pulcinellas love at first sight' Lazzo	Backstage	Take wig, black girl dress, cape off from prop table	Zoe/Rachel	
Dress up the Arlecchino Lazzo	Backstage	Help with quick change	ASM /Crew	
After Arlecchino quick change	Backstage	Prepare the shopping bags	Rachel&Catherine	
After COLUMBINAS "On the streets!"	Backstage	Hand shopping bags to LAURA & PAM	Rachel&Catherine	
After COLUMBINAS "On the streets!"	Backstage	Make sure the shrubs was taken down	ASM /Crew	
During 'Kiss and duck' Lazzo	Behind canvas (LEFT)	Get ready to hand AVA ukelele	Catherine	
After 'Kiss and duck' Lazzo	Behind canvas (LEFT)	Hand AVA the ukelele	Catherine	
After ukelele	Backstage	Check that LIAM has the coin purse	ASM	
During 'Marriage Song'	Backstage	Prepare the shopping bags	Rachel&Catherine	
After 2nd time COLUMBINAS "On the streets"	Backstage	Hand shopping bags to LAURA & PAM	Rachel&Catherine	
During "CHASE" Lazzo	Backstage	Stay near the silk and keep an eye on actors running	Catherine	
After "CHASE"	Backstage USL	Take silk off hop; Hand it to HANA	Catherine/Zoe	
During the Solos	Backstage	Make sure Actors have their props for solos	Zoe	
After HANA's solo	Backstage USL	Close the curtains	Catherine	
END OF SHOW				
After Show	Backstage	Pack up and lock up props in cabinet	ASM & Crew	
	SR Behind curtains	Move and pack up set pieces and trunks	ASM & Crew	
	Onstage&Backstage	Put chairs away on trolley	ASM & Crew	
	Onstage&Backstage	Strike set: backdrop & big block		
	Prop storage	Put away costume racks and masks and other props	ASM & Crew	
	Backstage	Unplug work lights	ASM	
	Stage & Storage	Lock up props and storage	ASM/SM/Actors	
Next day	Costume Shop	Costume maintnance and steaming	CREW & ASM	